



SOUTH WAIRARAPA DISTRICT COUNCIL

Kia Reretahi Tātau

Agenda

**ORDER PAPER FOR AN EXTRAORDINARY MEETING
TO BE HELD IN
The Kiwi Hall, 62 Bell Street
FEATHERSTON
ON
1 October 2019**

**MEMBERSHIP OF COUNCIL
HER WORSHIP THE MAYOR
Mrs Viv Napier**

(Deputy Mayor Brian Jephson)

Cr L Carter
Cr P Colenso
Cr M Craig
Cr M Gray

Cr P Maynard
Cr C Olds
Cr C Wright
Cr R Vickery

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**



SOUTH WAIRARAPA DISTRICT COUNCIL EXTRAORDINARY MEETING
Agenda (updated)
1 October 2019

NOTICE OF MEETING

An extraordinary meeting will be held in the Kiwi Hall, Featherston on Tuesday 1 October 2019 at 11:30am. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

SWDC Affirmation

We pledge that we will faithfully and impartially use our skill, wisdom and judgement throughout discussions and deliberations ahead of us today in order to make responsible and appropriate decisions for the benefit of the South Wairarapa district at large.

We commit individually and as a Council to the principles of integrity and respect, and to upholding the vision and values we have adopted in our Long Term Plan strategic document in order to energise, unify and enrich our district.

Open Section

- A1.** Apologies
- A2.** Conflicts of interest
- A3.** Public participation
As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.
- A4.** Actions from public participation
- A5.** Minutes for Confirmation:

Pages 1-12

Proposed Resolution: *That the minutes of the Council meeting held on 18 September 2019 are a true and correct record.*

Public Excluded

Proposed Resolution: *That the public be excluded from the following parts of the meeting, namely:*

- B1.** Confirmation of Public Excluded Council Minutes of 18 September 2019

Pages 1-2PE

Proposed Resolution: *That the minutes of the public excluded Council meeting held on 18 September 2019 are a true and correct record.*

- B2.** Recommendations from 57 Fitzherbert Street, Featherston Subcommittee (to be tabled).

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of Public Excluded Council Minutes of 18 September 2019	Good reason to withhold exists under section 7(2)(h) and 7(2)(i)	Section 48(1)(a)
Recommendations from 57 Fitzherbert Street, Featherston Subcommittee	Good reason to withhold exists under section 7(2)(h) and 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
h) The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)
i) The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial sensitivity).	Section 7(2)(i)



**SOUTH WAIRARAPA DISTRICT COUNCIL
Ordinary Meeting
Minutes from 18 September 2019**

Present:	Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Pam Colenso, Margaret Craig, Mike Gray, Pip Maynard, Colin Olds, Colin Wright and Ross Vickery.
In Attendance:	Harry Wilson (Chief Executive Officer), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment), Lawrence Stephenson (Assets and Services Manager) and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in Kiwi Hall, 62 Bell Street, Featherston and was conducted in public between 9:00am and 1:44pm except where expressly noted.
Forum and Other Presenters:	Christine Webley, Ian Farley, Leigh Hay (Greytown Community Board Chair), Robyn Ramsden (Featherston Community Board Chair), and Lisa Cornelissen (Martinborough Community Board Chair).

Open Section

A1. Karakia

Cr Craig read the affirmation and Cr Vickery gave an opening statement.

A2. Apologies

*COUNCIL RESOLVED (DC2019/139) to accept apologies from Cr Lee Carter.
(Moved Cr Craig/Seconded Cr Colenso)*

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged the contribution of all elected members and thanked them for their time and energy. The reward was seeing effort turned into initiatives that make a difference in the community.

Cr Jephson thanked Mayor Napier for her leadership and the transition to a more open governance style.

Cr Gray noted that on the 1 November 2019 it would be the 30th year of the establishment of the South Wairarapa District Council.

A5. Public Participation

Ms Webley believed that allowing commercial beehives to be placed on Council land, with no associated charge to the owner, is a loss of revenue that Council could be earning. Ms Webley requested that savings on the Waihinga Playground design not be taken from the Pain Farm Estate, noted that the Estate had been under resourced over the last 10 years and questioned the increase in Council charges from 9% of income to 28% of income.

Mr Farley noted that Mole Street in Greytown had been misspelled for 100 years and documented evidence had been found supporting the error. Mr Farley requested that the sign was corrected to 'Moles Street'. Mr Farley believed that a street in the Stonebrook subdivision linking to Farley Avenue should have been called Ben Stevens Street after a prominent early settler.

A6. Actions from Public Participation

Members noted that Waihinga Trust was the entity responsible for the Waihinga Playground design and Council's role was to provide a grant to the Trust. The Trust was responsible for managing the budget to undertake works.

Mr Wilson advised that Council did not have a policy on charging commercial operators on Council land.

Councillors urged a more proactive stance on street naming and a policy review to place more stringent requirements on names developers were putting forward.

COUNCIL NOTED:

1. Action 172: Review the Naming of Public Roads, Private Roads, and Rights-of-Way Policy in the new triennium with the goal of encouraging developers to submit proposed street names with historic and significant local meaning; R O'Leary

A7. Community Board/Māori Standing Committee participation

Mrs Cornelissen thanked Council for its willingness to engage with the Community Board and presented a review of the challenges and achievements of the last triennium. Mrs Cornelissen thanked the Martinborough Community Board members noting the work undertaken to develop relationships with officers and to make changes in the community. Mrs Cornelissen acknowledged the work done in Martinborough by volunteers.

Mrs Ramsden thanked Council for the opportunity to be heard and the opportunity to attend the LGNZ Community Board Conference and presented a review of achievements in the last triennium. Mrs Ramsden thanked officers for their assistance and thanked the Featherston Community Board members for their passion. Mrs Ramsden encouraged elected members to make decisions that were supported by science.

Mrs Hay thanked councillors, the Mayor and Council staff for work undertaken in the last triennium. Mrs Hay was undertaking a handover to the new Greytown Community Board and encouraged Council to send the community board student representatives to the LGNZ training. Mrs Hay noted the importance of further developing a relationship with Māori and Papawai Marae and the importance of trees in Greytown. The Community Board supported street names with a local connection and for the spelling of Mole Street to be corrected. Mrs Hay thanked the Greytown Community Board members for their passion.

A8. Extraordinary Business

There was no extraordinary business.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2019/140) that the minutes of the Council meeting held on the 7 August 2019 are a true and correct record subject to the following corrections:

- Correction of spelling of 'Brian Lachore' to 'Brian Lochore' in paragraph A4 Acknowledgements and Tributes.
- Correction of spelling of 'cofounded' to 'cofunded' in paragraph E1 Report from Her Worship the Mayor.

(Moved Cr Jephson/Seconded Cr Wright)

Carried

COUNCIL RESOLVED (DC2019/141) that the minutes of the Emergency Council meeting held on the 4 September 2019 are a true and correct record.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2019/142):

1. That the minutes of the Public Excluded Emergency Council meeting held on the 4 September 2019 are a true and correct record.
2. To note that as Genesis Energy withdrew their offer after the Council meeting, a contract has been agreed with Mercury under the Chief Executives delegation with a financial impact of a \$2,400 increase over three years.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

A10. Notices of Motion

There were no notices of motion.

B Reports of Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2019/143):

1. To receive the information.

2. To receive the minutes of the Martinborough Community Board meeting 22 August 2019.
3. To receive the minutes of the Featherston Community Board meeting 27 August 2019.
4. To receive the minutes of the Finance, Audit and Risk Committee meeting 28 August 2019.
5. To receive the minutes of the Greytown Community Board meeting 28 August 2019.
6. To receive the minutes of the Planning and Regulatory Committee meeting 4 September 2019.
7. To receive the tabled minutes of the Assets and Services Committee meeting 4 September 2019.
8. To receive the tabled minutes of the Māori Standing Committee meeting 9 September 2019.

(Moved Cr Olds/Seconded Cr Craig)

Carried

B2. Recommendations from Community Boards

COUNCIL RESOLVED (DC2019/144):

1. To receive the Recommendations from Community Boards Report.
2. To adopt the Community Board Terms of Reference.
3. To approve a budget for the Mayor and one councillor/community board member to attend the award dinner for the Most Beautiful Street in New Zealand Awards.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

B2. Recommendations from Committees

Members discussed the quorum for the Water Race Subcommittee and agreed to amend to half the appointed member numbers; this aligns with other Council committees and ensures good representation.

COUNCIL RESOLVED (DC2019/145) to receive the Recommendations from Other Committees Report.

(Moved Cr Jephson/Seconded Cr Vickery)

Carried

COUNCIL RESOLVED (DC2019/146):

1. To adopt the amended A100 Council and Committees Policy with agreed amendments, noting that it has been amended to reflect the governance structure adopted on the 20 February 2019 and appointments made on 18 March 2019, subject to amendments as agreed.
2. To change the quorum of the Water Race Subcommittee to half the appointed membership numbers.

(Moved Cr Wright/Seconded Mayor Napier)

Carried.

COUNCIL RESOLVED (DC2019/147):

1. That pursuant to Clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places (as shown in Appendix 1) as a “Liquor Prohibition Area” on Sunday, 17 November 2019 from 12:00 midday to 9:00pm.

(Moved Cr Craig/Seconded Cr Maynard)

Carried.

C Decision Reports

C1. Report on Wineries Water Connections

Mr Wilson outlined the background of the request noting that the wineries previously had a connection and it was essentially a replacement of like-for-like. Members discussed monitoring of water use, formulation of a water charging policy, and long term water availability as dictated by government regulations and policies.

COUNCIL RESOLVED (DC2019/148):

1. To receive the report regarding requests from three wineries for Council to waiver water capital contributions.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

2. To agree to waive the water capital contributions mandated in the water supply policy and charge the actual connection and modification fees to the three wineries instead.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

C2. Report on Chlorination of Martinborough Water Supply

Mr Wilson outlined the engagement undertaken and sought formal agreement to permanently chlorinate the Martinborough water supply. Members wanted to ensure the dissemination and availability of information to the whole community.

Mr Stephenson noted that ongoing engagement with the community would continue as water conservation measures are still to be addressed.

COUNCIL RESOLVED (DC2019/149):

1. To receive the Report on Chlorination of Martinborough Water Supply Report.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

2. To note the summary of feedback from the engagement with the community.

3. To agree to permanent chlorination of Martinborough water supply.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

4. Action 173: Release Martinborough water supply chlorination information (what, when, why) to the Martinborough community to ensure complete dissemination of relevant information; H Wilson

C3. Delegations to the Chief Executive During the Interim Election Period

Members noted that the actual interim period would be shorter than what was indicated in the report as official declaration is by newspaper advertisement.

COUNCIL RESOLVED (DC2019/150):

1. To receive the Delegations to the Chief Executive during the Interim Election Period Report.
(Moved Cr Olds/Seconded Cr Colenso) Carried
2. That subject to the limitations set out in clause 32(1) of the Seventh Schedule to the Local Government Act 2002, the Council delegates all of its responsibilities, duties, and powers to the Chief Executive for the period from the day after the declaration of the elections results until the swearing in of the new Council, subject to a requirement that the Chief Executive may only exercise this delegation after the following:
 - a. Consultation with the person elected to the position of Mayor.
 - b. May only attend to those matters that cannot reasonably await the first meeting of the new Council.
 - c. Shall be reported to the first meeting of the new Council.
3. That if any urgent decisions arise in this period, requiring significant political input, then an Extraordinary Council meeting will be called.
(Moved Cr Colenso/Seconded Cr Wright) Carried

C4. Proposed Naming of New Road, 1075 Lake Ferry Road, in Martinborough

COUNCIL RESOLVED (DC2019/151):

1. To receive the Proposed Naming of the Road at 1075 Lake Ferry Road, in Martinborough, Report.
2. To approve the name "Sinclair Way".
(Moved Cr Colenso/Seconded Cr Maynard) Carried

C5. Proposed Naming of New Road, West Street, Greytown

Members noted that the background information in the report was incorrect, the proposed road name was 'Trinity Lane' not 'Sinclair Way'.

Members noted that when applications are being assessed Council officers should ensure that the three names proposed are in line with the Policy and that developers are encouraged to select names in line with Policy conditions.

COUNCIL RESOLVED (DC2019/152):

1. To receive the Proposed Naming of New Road, West Street, Greytown.
(Moved Cr Jephson/Seconded Cr Colenso) Carried
2. To approve the name "Trinity Lane".
(Moved Cr Jephson/Seconded Cr Colenso) Carried

Cr Wright abstained
Cr Gray abstained

C5. Proposed Naming of New Road, Waingawa Property Holdings Ltd, Greytown

COUNCIL RESOLVED (DC2019/153):

1. To receive the Proposed Naming of New Road, Waingawa Property Holdings Ltd, Greytown Report.
2. To approve the proposed name "Matai Grove".

(Moved Cr Craig/Seconded Cr Gray)

Carried

D Information Reports from Chief Executive and Staff

D1. Action Items Report

Members discussed the action items and updates were made.

In relation to action 48, members noted that the invitation for parties concerned with policing matters to meet was declined. Councillors were entitled to endorse the petition as individuals but as elected members there would not be a vote on consensus.

COUNCIL RESOLVED (DC2019/154) to receive the District Council Action Items Report.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier reflected on the triennium, the success of key initiatives, and thanked Council staff for their hard work.

Councillors thanked Mayor Napier for her leadership, inclusiveness, mentoring and support.

COUNCIL RESOLVED (DC2019/155) to receive the Report from her Worship the Mayor.

(Moved Mayor Napier/Seconded Cr Craig)

Carried

F Members' Reports

F1. Reports from Councillors

Creative Communities Scheme Assessment Group minutes would be circulated once applicants had been notified.

Cr Jephson

Sport NZ Rural Travel, Wellington Region Climate Change Working Group

Cr Jephson had attended a Climate Change Working Group meeting. The Sport NZ Rural Travel Assessment Group would be meeting after the Council meeting.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party, Wgtn Region Waste Forum, Wgtn Region Waste Management and Minimisation Plan Joint Committee, Wairarapa Safer Community Trust

Cr Colenso tabled a report from the Wairarapa Library Service, the Wellington Region Waste Management and Minimisation Plan Joint Committee, the Wellington Region Waste Forum, the South Wairarapa Community Networks (including minutes), and the Community Safety and Resilience Working Party (minutes).

Members challenged the new Council to consider some form of community recycling station.

Cr Wright

Cobblestones Museum, Community Housing Working Group

Cr Wright reported that Cobblestones Museum was running well but were mindful of future funding concerns. A fundraiser was scheduled for 17 October 2019.

Cr Olds

Wairarapa Road Safety Council, Wairarapa Trails Action Group

Cr Olds reported that the Wairarapa Trails Action Group had met and were gaining traction.

The Wairarapa Road Safety Council AGM was scheduled for the 19 September 2019.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

The Whaitua Committee were frustrated with regards to the new National Environment Standards (NES) and inconsistencies in approach. GWRC had been asked to reconvene the Committee to work through the changes and impact to the rural community.

LGNZ were advocating to central government for an extension to the submission period and Mayor Napier encouraged councillors to attend a meeting in Masterton, hosted by Ministry for the Environment, to discuss the proposed changes.

Mr Wilson undertook to circulate summary information received from GWRC.

LGNZ were working in the interests of councils and Mr Wilson cautioned against speculation on any of the central government environmental proposals until all information was available.

Cr Wright

Wairarapa Committee, Waiohine Floodplain Management Plan Steering Group

Cr Wright reported that the Waiohine Action Group were working to bring a conclusion to the Waiohine Floodplain Management Plan, the key issue being differences in opinion regarding gravel extraction.

Cr Wright provided an update from a meeting of the Wairarapa Committee attended.

Cr Jephson

Awhea Scheme Advisory Committee

Cr Jephson reported that work continued in the gluepot area at Awhea and a meeting of the Scheme Committee had been held.

G Reports from Appointments and Economic, Cultural & Community Development

G1. Appointments

Mr Hancock and Mr Broughton presented the Destination Wairarapa report. A highlight was the Martinborough i-SITE winning the 2019 Rural/Small Town Innovation Award.

Councillors thanked Mr Hancock and Mr Broughton for the work done in marketing the Wairarapa and building up Destination Wairarapa.

Mr Wilson and Mayor Napier had met with Department of Conservation. Pukaha to Palliser was still in the development stage.

Mr Wilson thanked the Mayor and councillors for their service to the South Wairarapa district and handed out certificates recognising the number of years served.

H Consideration of Public Excluded Business

COUNCIL RESOLVED (DC2019/156) that the public be excluded from the following part of the meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
H1. Confirmation of Public Excluded Minutes 7 August 2019	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)
H2. Update on Manganese Removal Plant	Good reason to withhold exists under section 7(2)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
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a) to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
h) The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

(Moved Cr Craig/Seconded Cr Gray)

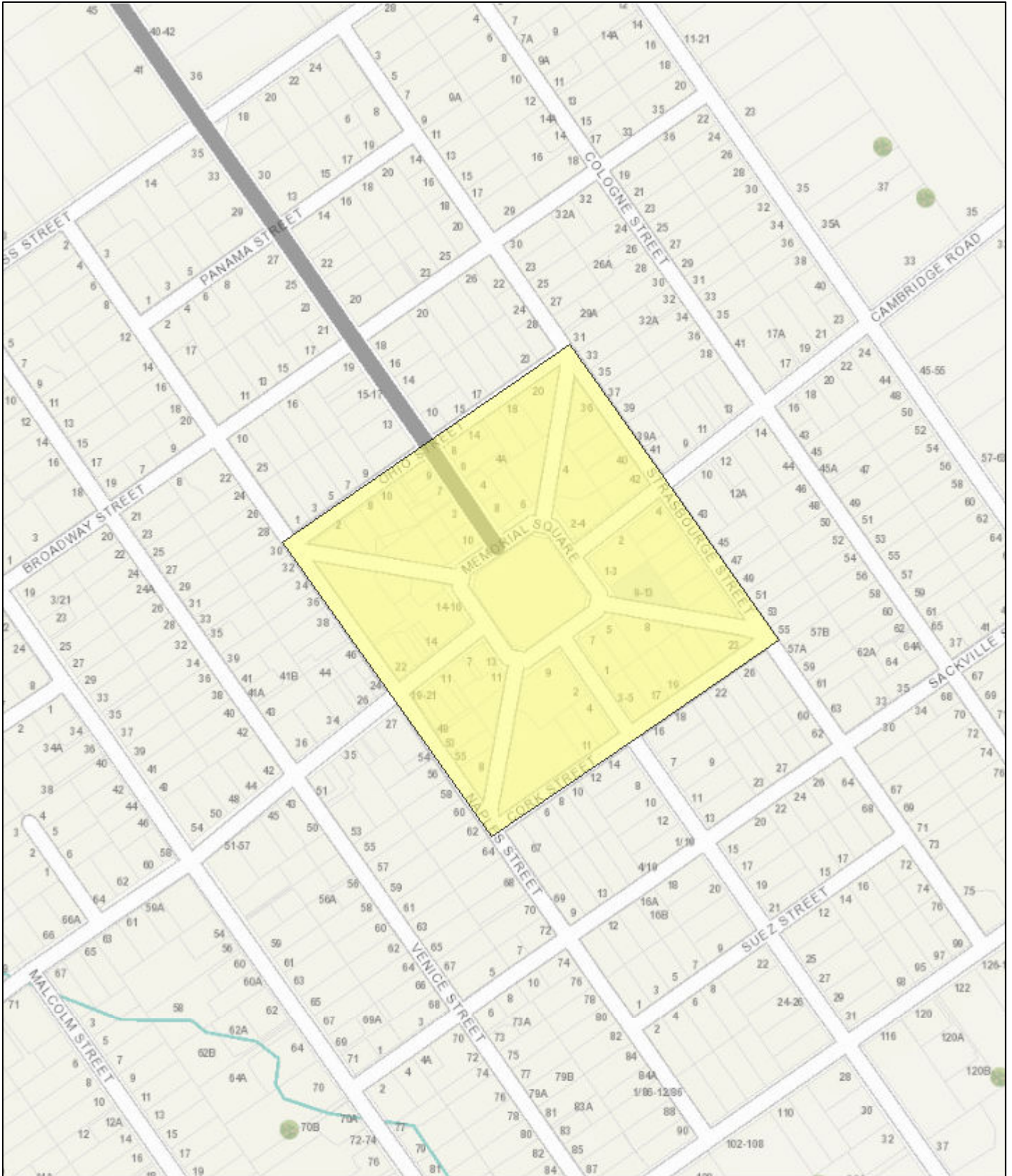
Carried

Confirmed as a true and correct record

.....(Mayor)

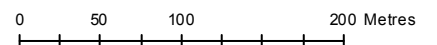
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Appendix 1 – Martinborough Liquor Prohibition Area



September 2, 2016

1:4,673



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